

CDC IMS Response Rotation Assignment Sheet CDC IMS Ebola Medical Officer

Filled by: TBD

Reports to: Global Migration Task Force Contact Investigation Lead

Time Frame: 90 days (TBD)

Mission: The Global Migration Task Force mission is to prevent or delay the entry and spread of Ebola into the United States and into the communities through actions associated with international and domestic travel as well as state and local non-pharmaceutical interventions.

Roles/Responsibilities:

- Provide clinical consultation to interviewers regarding symptomatic passengers
- Serve as clinical liaison to Subject Matter Experts and State and Local Health Departments regarding symptomatic passengers
- Review interview forms for report of symptoms

Travel: Not required.

Training, Education, and Certification Requirements:

- EOC Orientation
- EOC 101
- Responder Readiness Program Tier Level II completion
 - <http://intranet.cdc.gov/od/hcrmo/CDCU/schools/soper/soper.shtml>
- Medical Officer

Knowledge, Skills, Abilities, and Experience:

- Medical Officer
- Strong coordination and communication skills are essential
- Strong written and verbal communication skills

Special Notes:

Employment. Participation in an IMS rotation assignment is not an offer of future employment. IMS rotation assignments are temporary in nature, i.e., they have an agreed upon start and end date. Temporary extensions may be granted by responder supervisors. However, upon completion of a rotation assignment, responding staff are expected to return to their official organization of record.

Training. Responding staff are expected to be ready to perform agreed upon rotation assignment duties when they arrive. All rotation assignment-related training should be completed prior to reporting for an IMS assignment and should not interfere with

performance of agreed upon IMS duties. Unless specifically identified as a training requirement in this agreement, additional specialized training will not be provided.

Teleworking. All rotation assignments require physical presence of staff in response facilities. Teleworking is discouraged during an assignment.

Office Space: Workspace, computer, and telephone will be assigned by the assigned CDC IMS functional team.

Official Supervisor: Official supervisor remains unchanged throughout the rotation assignment. All Time and Attendance and other administrative actions are processed through the official supervisor of record.

Salary and Benefits: Salary and benefits for the first 30 days of each responders rotation is paid for by the official office of record. Anything beyond 30 days must be negotiated by all parties and kept within federal regulations. Note: All response participants must log participation time in Time Tracker for accurate accounting records.